

## **NOTICE OF CONTRACT AWARD**

- By: \_\_\_\_\_  
Statewide Commodity Contract Officer

## **INSTRUCTIONS**

1. Purchase orders will be submitted to the Contractor via the Commonwealth of Virginia's electronic procurement system, also known as eVA. The orders will be governed by this agreement and the terms and conditions contained in the separate agreement for participation in eVA executed by the contractor. If this contract is authorized for use by localities, Virginia cities, counties, town and political subdivisions may use this contract only if the orders are placed through eVA.

Written Purchase Orders Required by the Contractor. **When required by the contractor**, state agencies and public bodies will supply written purchase order forms for orders under \$5,000.

Verbal/Facsimile Orders. When a written purchase order is not required by the contractor, state agencies have the authority to place verbal and/or facsimile orders for requirements valued at less than \$5,000.

2. If this contract is authorized for use by localities (see line item 6, page 1), Virginia cities, counties, towns and political subdivisions may use their own form to order items listed in this contract.
3. The applicable contract number, federal employer identification number (FEI), and item number (for itemized contracts) must be shown on each purchase order and copy, each facsimile transmission or given verbally when telephonic orders are placed.
4. Inspection on delivery and approval of vendor's invoice is the responsibility of receiving state agency, Virginia city, county, town or political subdivision.
5. Any complaint as to quality, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to the Division of Purchases and Supply for handling with the contractor. Preprinted forms (DGS-41-024), by which to facilitate the notification of the contractor and this office of complaints, are available from the Division of Purchases and Supply (786-8873).
6. Renewals. **Three (3)**, one year renewals remain. The decision as to whether to exercise the next renewal option will be made by the contract officer approximately four to six months in advance of the expiration date of the current term.
7. Price Adjustments. During the current term of the contract, price escalation may be allowed every **365 days**, if justified. The contract officer makes the decision to allow or deny a request for increase based upon the documentation submitted by the contractor. The contractor is required to pass on any price reductions immediately. **IMPORTANT!** All price increases must be approved by the contract officer. Contract users will be sent a Notice of Contract Change from this office as official notification of such changes, if approved.

	<b>Contract 38512-40</b>		
	<b>September 1, 2003 thru August 31, 2005</b>		
	<b>Price Schedule</b>		
<b>Item</b>	<b>Description</b>	<b>Est. Qty./ Year</b>	<b>Unit Price</b>
	<b>Bakery Products - Frozen Dessert</b>		
	<b>INVOICE ADDRESS:</b> Southside Virginia Training Center Attn.: Accounts Payable P. O. Box 4030 Petersburg, VA 23803-4030 Agency Contact: Donna Clements - Phone: (804) 524-7186		
	<b>DELIVERY ADDRESS:</b> Southside Virginia Training Center Warehouse Building 120 West Washington Street, Extd. Petersburg, VA 23803		
01	Cake, Chocolate Choc Sheet, Iced, 4-76 oz./cs., Frozen  Brand: Sara Lee # 8244	50 Cases	\$ 32.00/case
02	Cake, Banana Sheet, 4-76 oz. sheets/cs., Frozen  Brand: Sara Lee # 8242	50 Cases	\$ 32.00/ case
03	Cake, Frosty Orange Sheet , 12 x 16, 4-76 oz. sheets/cs., Frozen  Brand: Sara Lee # 8243	50 Cases	\$ 32.00/ case
04	Cake, Sponge Sheet, Yellow, 12 x 16, 4-48 oz. sheets/cs., Frozen  Brand: Sara Lee # 8240	70 Cases	\$19.95/ case
05	Cake, Yellow Sheet, White Iced, 4-76 oz./cs.; Frozen  Brand: Awrey # 7600	68 Cases	\$34.09/ case

06	Rolls Cinnamon, 24-3.25 oz./cs. Brand: Sara Lee # 8413	60 Cases	\$15.39/ case
07	Brownies, Fudge Sheet, 8 x 12, Iced, 4-86 oz. sheets/cs. Brand: Sara Lee # 8241	40 Cases	\$38.40/ case
08	Cobbler, Peach Raw, 2/5 Lb., Frozen Brand: Chef Pierre # 5446	50 Cases	\$13.19/case
09	Cobbler, Apple Raw, 2/5 Lb., Frozen Brand: Chef Pierre # 5445	60 Cases	\$ 12.05/ case
10	Muffin, Bran/Raisin, 96/2.2 oz./cs. Brand: Sara Lee # 8606	77 Cases	\$ 23.29/ case
11	Biscuit, Buttermilk, 2" Frozen, 175/1.2 oz./cs. Brand: General Mills # 06232	400 Cases	\$ 17.25/ case
12	Muffin, Cranberry Nut, 1.5 oz. 72/cs., Frozen Brand: Awrey # 8140	25 Cases	\$ 16.95/ case
13	Muffin, Blueberry, 72/1.5 oz./cs., Frozen Brand: Awrey # 8120	155 Cases	\$16.09/ case
14	Cookies, Chocolate, Chunky 2/5 Lb. Brand: Parco # 1851	400 Cases	\$24.49/ case
15	Corn Muffins, 72/1.5 oz./cs. Brand: Awrey # 8160	400 Cases	\$15.29/ case